



Volunteer Tasks

Size of Task	Task	Committee	Frequency
Medium	Fall Showcase Committee	Fall Showcase	Monthly
Medium	Fall Showcase Transportation Coordinator	Fall Showcase	Once A Year
Small	Photograph Fall Showcase	Fall Showcase	Once A Year
Small	Fall Showcase Registration Assistance	Fall Showcase	Once A Year
Small	Fall Showcase Cleanup Help	Fall Showcase	Once A Year
Small	Fall Showcase Donations Solicitation	Fall Showcase	Once A Year
Small	Fall Showcase Booth Sales	Fall Showcase	Once A Year
X-Large	Fall Showcase Chair	Fall Showcase	Monthly
Xsmall	Fall Showcase Greeter	Fall Showcase	Once A Year
Xsmall	Fall Showcase Hand Out lunches	Fall Showcase	Once A Year
Medium	Call Government officials re: PPAI Law stuff	Legislative	Monthly
Small	LEAD Booth manning	Legislative	Twice A Year
Medium	Membership Committee	Membership	Monthly
Medium	Create Membership Welcome Packet	Membership	Once A Year
Medium	Create Membership Benefits Messaging	Membership	Once A Year
Medium	Café Conversations Development	Membership	Twice A Year
Medium	Assemble & Send out Membership Welcome Packet	Membership	Monthly
Small	Review/Update Membership Brochure	Membership	Once
Small	Phone Calls to Distributor Members to get sales staff contact info	Membership	Once
Small	Expansion of member database at showcases	Membership	Twice A Year
X-Large	Membership Committee Chair	Membership	Monthly
Xsmall	Café Conversations Attendance	Membership	Twice A Year
Xsmall	Survey Phone Calls	Membership	Once
Large	Social Media Updates	PR	Monthly
Medium	Marketing/Communications Committee	PR	Monthly
Medium	Newsletter Creation	PR	Quarterly
Medium	Advocate speaker for the industry	PR	Once
Medium	Help Craft Email Blasts	PR	Monthly
Small	Write article for newsletter	PR	Once
Xlarge	Marketing/Communications Chair	PR	Monthly
Xsmall	Proof Email Blasts - Monthly	PR	Monthly
Xsmall	Hand out printed newsletter @ Showcase	PR	Once A Year
Medium	Pro-D Committee	Pro-D	Monthly
Small	Photograph/Video Pro-D events	Pro-D	Twice A Year
Small	Pro-D Person to attendee showcase calls	Pro-D	Quarterly
Small	MAS/CAS Proctor (Need to have earned your MAS)	Pro-D	Once A Year
Xlarge	Pro-D Committee Chair	Pro-D	Monthly
Xsmall	Distribute and collect evaluations at Pro-D	Pro-D	Once A Year
Medium	Spring Showcase Committee	Spring Showcas	Monthly
Small	Photograph Spring Showcase	Spring Showcas	Twice A Year
Small	Spring Showcase Registration Assistance	Spring Showcas	Once A Year
Small	Spring Showcase Cleanup Help	Spring Showcas	Once A Year
Small	Spring Showcase Donations Solicitation	Spring Showcas	Once A Year
Small	Spring Showcase Booth Sales	Spring Showcas	Once A Year
Xlarge	Spring Showcase Committee Chair	Spring Showcas	Monthly
Xsmall	Spring Showcase Greeter	Spring Showcas	Once A Year
Xsmall	Spring Showcase Hand Out lunches	Spring Showcas	Once A Year